

Public Records Request

Date _____

Requestor name _____

Company name (if applicable) _____

Address _____

City _____ State _____ Zip _____

E-mail _____ Phone _____

Records requested (indicate doc, page # etc.) _____

Copy or fulfillment charge _____

Type of request Media Public Commercial

A commercial purpose is defined by A.R.S. §39-121.03 as “the use of public record for the purpose of the sale or resale or for the purpose of producing a document containing all or part of the copy, printout, or photograph for sale, or obtaining of names and addresses from such public records for the purpose of solicitation, or for any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from the direct or indirect use of such public record.”

I acknowledge that I have viewed or received the records indicated above.

Signature date _____

Print name _____

Send your request to:
Valley Metro, Attn: Public Records Request
101 N. 1st Avenue, Suite 1400,
Phoenix, AZ 85003

Fax 602.523.6095 or email publicrecords@valleymetro.org.

VALLEY METRO STAFF USE	
Assigned to _____	Due date _____
Communication dept. review _____	Delivery date and method _____
Staff notes _____	