



# Agenda

August 12, 2021

## Joint Boards Meeting Agenda – ACTION ITEMS Valley Metro RPTA

And

## Valley Metro Rail

Thursday, August 19, 2021

Boardroom/Webex

101 N. 1<sup>st</sup> Avenue, 10<sup>th</sup> Floor

**11:15 a.m.**

### Action Recommended

1. Public Comment (yellow card)

1. For Information

Public comment is being taken in written format and will be entered into the official minutes of the meeting.

2. Chief Executive Officer's Report

2. For information

Scott Smith, CEO, will brief the Joint Boards on current issues.

### CONSENT AGENDA

3A. Minutes

3A. For action

Minutes from the June 17 and July 22, 2021 Joint Boards meetings are presented for approval.

3B. Transit Asset Management Plan - Fiscal Year 2022  
Performance Targets

3B. For action

Staff recommends that the Boards of Directors approve the agency's FY2022 performance targets as part of the Transit Asset Management Plan.

3C. Non-Revenue Vehicle Fuel Purchase

3C. For action

Staff recommends that the Boards of Directors authorize for the CEO to execute a cooperative agreement purchase order with WEX Bank Fleet Card Services for non-revenue vehicle fuel for a not-to-exceed amount of \$1,210,500 over a five-year period. The VMR portion will not exceed \$1,168,000 and the RPTA portion will not exceed \$42,500.



3D. Extend Marketing and Advertising Contracts for One-Year Authorization

3D. For action

Staff recommends that the Boards of Directors authorize the CEO to execute one-year contract extensions with state cooperative contractors, OH Partners and Magnetry, LLC, for Marketing and Advertising Support Services.

**IT WAS MOVED BY MAYOR ORTEGA, SECONDED BY COUNCILMEMBER TOLMACHOFF AND UNANIMOUSLY CARRIED TO APPROVE THE CONSENT AGENDA.**

### REGULAR AGENDA

4. Draft Valley Metro FY 2022 Strategic Plan

4. For information, discussion and possible action

Staff recommends that the Boards of Directors approve Valley Metro's FY 2022 Strategic Plan.

**This item will be moved to an upcoming Study Session.**

5. Chief Executive Officer Recruitment – Scope of Work Approval

5. For action

The Ad-Hoc Review Committee (AHRC) and Valley Metro staff recommend that the Boards of Directors approve the SOW that will be performed for Valley Metro Boards of Directors by a qualified executive search firm for the recruitment of the CEO.

**IT WAS MOVED BY MAYOR GALLEGOS, SECONDED BY MAYOR HARTKE AND UNANIMOUSLY CARRIED TO REMOVING THIS PARTICULAR LINE BUT ALLOWING MARICOPA COUNTY AND MIKE MINNAUGH TO ADDRESS ANY CONTRACT NEGOTIATIONS TO PROTECT OUR PROPRIETY INFORMATION BUT TO MAKE SURE WE CAN SEE A FULL SCOPE OF APPLICANTS. AMEND LANGUAGE AROUND THE OPEN MEETING LAW TO SAY APPLICANTS MUST HAVE THE ABILITY TO BECOME FAMILIAR WITH THE OPEN MEETING LAW OF ARIZONA BUT EXPERTISE IN TRANSIT IS OF HIGHER IMPORTANCE TO US. THAT THE ENTIRE BOARD BE ABLE SEE THE APPLICANTS FOR THE CONSULTANT AND THAT COME TO THE BOARD.**

6. Quarterly Reports

6. For information

Fiscal Year 2021 Quarterly Reports are presented for information.



**This item was presented for information.**

7. Travel, Expenditures and Solicitations

7. For information

The monthly travel, expenditures and solicitations for Valley Metro RPTA and Valley Metro Rail are presented for information.

**At this time there is no travel to report.**

**This item was presented for information.**

8. Future Agenda Items Request and Update on Current Events

8. For information

Chair Heredia will request future agenda items from members, and members may provide a report on current events.

9. Next Meeting

9. For information

The next meeting of the Joint Boards is scheduled for **Thursday, September 16, 2021 at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print or flash drive) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web site at [www.valleymetro.org](http://www.valleymetro.org).



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**11:15 a.m.**

### Action Recommended

1. Public Comment

1. For Information

Public comment is being taken in written format and will be entered into the official minutes of the meeting.

### CONSENT AGENDA

2A. Minutes

2A. For action

Minutes from the June 17, 2021 Board meeting are presented for approval.

2B. Federal Transit Administration Pass-Through Grant Agreement

2B. For action

Staff recommends that the Board of Directors authorize the CEO to execute the IGA with the City of Phoenix for the listed grants.

2C. Authorization to Issue a Competitive Solicitation for Planning Support Services (PSS)

2C. For action

Staff recommends that the Board of Directors authorize the CEO to issue a competitive solicitation for PSS.

2D. Authorization to Issue a Competitive Solicitation for  
Community Relations Support Services

2D. For action

Staff recommends that the Board of Directors authorize the CEO to issue a competitive solicitation for Community Relations Support Services.

2E. Franklin Covey Professional Development Training  
Services Contract Award

2E. For action

Staff recommends that the Board of Directors authorize the CEO to execute a cooperative agreement purchase order for the All-Access Pass learning resources with Franklin Covey, not to exceed \$62,000 for the periods of FY22 and FY23.

2F. Skillsoft eLearning Library Contract Award

2F. For action

Staff recommends that the Board of Directors authorize the CEO to execute a cooperative agreement purchase order for the eLearning library with Skillsoft, not to exceed \$71,400 for the periods of FY22 and FY23.

**IT WAS MOVED BY COUNCILMEMBER TOLMACHOFF,  
SECONDED BY MAYOR PETERSON AND  
UNANIMOUSLY CARRIED TO APPROVE THE CONSENT  
AGENDA.**

### REGULAR AGENDA

3. Recommended October Transit Service Changes

3. For action

Staff recommends that the Board of Directors authorize the CEO to amend member agency FY22 IGAs as necessary, and to execute change orders to the First Transit and Total Transit fixed route contracts to accommodate the recommended October 2021 service changes.

**IT WAS MOVED BY COUNCILMEMBER TOLMACHOFF,  
SECONDED BY MAYOR HARTKE AND UNANIMOUSLY  
CARRIED TO AUTHORIZE THE CEO TO AMEND  
MEMBER AGENCY FY22 IGAS AS NECESSARY, AND  
TO EXECUTE CHANGE ORDERS TO THE FIRST  
TRANSIT AND TOTAL TRANSIT FIXED ROUTE**

**CONTRACTS TO ACCOMMODATE THE  
RECOMMENDED OCTOBER 2021 SERVICE CHANGES.**

4. Authorization to Issue a Competitive Solicitation for  
Autonomous Vehicle Pilot Program

4. For action

Staff recommends that the Board of Directors authorize the CEO to issue Competitive Solicitation for an Autonomous Vehicle Pilot. The period of service will cover FY22 through FY26 in the amount of \$50,000 per year for a total cost of \$250,000. This amount is contingent upon annual budget approval.

**IT WAS MOVED BY MAYOR HARTKE, SECONDED BY  
COUNCILMEMBER BROWN AND UNANIMOUSLY  
CARRIED TO AUTHORIZE THE CEO TO ISSUE  
COMPETITIVE SOLICITATION FOR AN AUTONOMOUS  
VEHICLE PILOT. THE PERIOD OF SERVICE WILL  
COVER FY22 THROUGH FY26 IN THE AMOUNT OF  
\$50,000 PER YEAR FOR A TOTAL COST OF \$250,000.  
THIS AMOUNT IS CONTINGENT UPON ANNUAL  
BUDGET APPROVAL.**

5. Paratransit Administrative Reservations and  
Scheduling Facility Lease

5. For action

Staff recommends that the Board of Directors authorize the Chief Executive Officer (CEO) to negotiate and execute a lease agreement with CopperPoint Mutual for approximately 1,600 square feet of office space to allow Paratransit Reservations and Scheduling to be co-located with the Regional Customer Service Call Center (CSCC) at 4600 East Washington; term to co-terminate with the existing lease December 31, 2025.

**IT WAS MOVED BY MAYOR PETERSON, SECONDED  
BY COUNCILMEMBER STIPP AND UNANIMOUSLY  
CARRIED TO AUTHORIZE THE CEO TO NEGOTIATE  
AND EXECUTE A LEASE AGREEMENT WITH  
COPPERPOINT MUTUAL FOR APPROXIMATELY 1,600  
SQUARE FEET OF OFFICE SPACE TO ALLOW  
PARATRANSIT RESERVATIONS AND SCHEDULING TO  
BE CO-LOCATED WITH THE REGIONAL CUSTOMER  
SERVICE CALL CENTER (CSCC) AT 4600 EAST  
WASHINGTON; TERM TO CO-TERMINATE WITH THE**

**EXISTING LEASE DECEMBER 31, 2025.****6. RideChoice Brokerage Services Contract Award****6. For action**

Staff recommends that the Board of Directors authorize the CEO to execute a 15-month emergency, non-competitive, contract with MJM Innovations for the Brokerage of RideChoice services.

**IT WAS MOVED BY MAYOR HARTKE, SECONDED BY MAYOR PETERSON AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO EXECUTE A 15-MONTH EMERGENCY, NON-COMPETITIVE, CONTRACT WITH MJM INNOVATIONS FOR THE BROKERAGE OF RIDECHOICE SERVICES.**

**7. Future Agenda Items Request and Report on Current Events****7. For information**

Chair Heredia will request future agenda items from members, and members may provide a report on current events.

**8. Next Meeting****8. For information**

The next Board meeting is scheduled for **Thursday, September 16, 2021 at 11:15 a.m.**

*If a Board Member is unable to attend, state law allows the municipality or the county to designate an alternate elected official, and only an elected official, to participate. City and county staff or other unelected individuals cannot be designated as an alternate to represent an elected official or perform functions in a Board member's place.*

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### Action Recommended

1. Public Comment

1. For Information

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### CONSENT AGENDA

2A. Minutes

2A. For action

Minutes from the June 17, 2021 Board meeting are presented for approval.

2B. Federal Transit Administration Pass-Through Grant Agreement

2B. For action

Staff recommends that the Board of Directors authorize the CEO to execute the IGA with the City of Phoenix for the listed grant.

2C. Light Rail Vehicle (LRV) Midlife Overhaul Parts

2C. For action

Staff recommends that the Board of Directors authorize the CEO to execute contracts with original equipment manufacturers (OEM), see attached list, over a two-year period for LRV Midlife Overhaul Parts in an amount not to exceed \$2,769,310.

**IT WAS MOVED BY MAYOR HARTKE, SECONDED BY COUNCILMEMBER ARREDONDO-SAVAGE AND UNANIMOUSLY CARRIED TO APPROVE THE CONSENT AGENDA.**



## REGULAR AGENDA

3. Future Agenda Items Request and Report on Current Events

3. For information

Chair Heredia will request future RMC agenda items from members and members may provide a report on current events.

4. Next Meeting

4. For information

The next meeting of the Board is scheduled for **Thursday, September 16, 2021 at 11:15 a.m.**

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